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ACQUISITION AND
TECHNOLOGY

JAN 24 2000

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
CHAIRMAN OF THE JOINT CHIEFS OF STAFF
UNDER SECRETARY OF DEFENSE (COMPTROLLER)
UNDER SECRETARY OF DEFENSE (PERSONNEL & READINESS)
ASSISTANT SECRETARY OF DEFENSE (COMMAND, CONTROL, COMMUNICATIONS & INTELLIGENCE)
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE
DIRECTOR OF OPERATIONAL TEST AND EVALUATION
DIRECTORS OF DEFENSE AGENCIES

SUBJECT: Acquisition and Logistics Reform Week - May 22- 26, 2000, "Embracing Change for the 21st Century Warfighter"

For the past four years, we have highlighted acquisition reform initiatives through special activities during Acquisition Reform Week. Last year, we combined acquisition and logistics reform and had a very successful event. To build on this success, I have designated May 22-26, 2000, for our next Acquisition and Logistics Reform Week. The theme for the week will be: "Embracing Change for the 21st Century Warfighter."

Sometime during this week, I would like each organization to cease their normal operations for one day and focus on acquisition and logistics reform in order to share implementation successes and determine what can be done to continue the reform. Commanders and managers at all levels will be responsible for planning and conducting their own activities for the day. To that end, we will not dictate the day's agenda. Each organization will design their own activities consistent with their needs. These activities may include, for example, case studies, discussions of lessons learned, panels, speeches, classes and simulations.

To support you, the Defense Acquisition University's Acquisition Reform Communications Center (ARCC) will be providing a package of training materials. Organization may use these materials to supplement or add focus to their own training programs both during Acquisition and Logistics Reform Week and

throughout the remainder of the year. This package, together with our satellite broadcasts and other Service/Agency-hosted training events, support our continuing education policy of 80 hours every two years.

We are experiencing many successes in acquisition and logistics reform, but much can still be accomplished. Acquisition and Logistics Reform Week will enable us to further embrace the revolution in business affairs, and take the next step in providing better, faster and less expensive products to our customers.

J. S. Gansler